



# Workshop Presenter Application

**Application Due Date: October 7, 2016 by 5:00 p.m.**

We request your application to be considered as a Presenter at the So Cal Women's Health Conference. This educational event is primarily directed toward women who may have limited access to information regarding:

- **Health – Beauty – Exercise – Nutrition**
- **Female-Related Cancer prevention, detection, treatment, and cure**
- **Obesity – Heart Disease – Diabetes – Hypertension**

Presenters for this event will be dynamic and knowledgeable speakers who will conduct workshops that provide information and ideas about women's health and health awareness to our target audience. Workshop presenters are not paid to participate in the conference.

## General Information

**Date you will be contacted if approved as a workshop presenter: May 6**

**Date of Conference:** Friday, December 16, 2016

**Time of Conference:** 8:00 a.m. to 3:00 p.m.

**Location of Conference:** Pasadena Hilton

**Timing of presentations is 45 minutes**, including introduction and Q&A.

**Handouts and Audio-Visual Equipment:** You will be responsible for bringing your own materials to the workshops.

**No Sales of Products or Services:** We ask that your presentation is educational in nature and is not promoting nor selling your products or services.

**Booth Opportunity:** If you would like to sell books, products or services – we extend a booth to you for a discount fee. Please advise us if this is of interest to you and complete and return to us the Booth form.

All presenters interested in speaking **MUST** submit the following via **email ONLY**:

- Completed nomination form via email ONLY (enclosed)
- Speaker's Curriculum Vitae
- "Headshot" Photo of Speaker **ONLY** (in jpeg or TIFF format) 500 KB or larger, minimum 300 dpi  
Please submit a professionally-taken, well-lit photo if possible

Your application will not be considered if it is not completed and the picture is not included.

## APPLICATION SUBMISSION DUE DATE

**October 7, 2016 at 5:00 p.m.**

**Submit via Email to Lena L. Kennedy:**

**lkennedy@llkassociates.com**

**The Application can be found on the following page**

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**Application Due Date: October 7, 2016 by 5:00 p.m.**

If you are interested in being considered as a presenter, please fill out the form below,  
scan and email to lkennedy@llkassociates.com.

(INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED OR CONSIDERED - PLEASE TYPE YOUR RESPONSES)

**Presenter Name:** \_\_\_\_\_ **Presenter Title:** \_\_\_\_\_

**Hospital or Company Name:** \_\_\_\_\_

**Workshop Title:** \_\_\_\_\_

**Presenter Contact Information: E-mail:** \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Type of Workshop:**  Lecture/Seminar  Interactive/Workshop

**Workshop Description** (30 – 50 words; [PLEASE TYPE] please do not exceed – this is what will be placed in the program book)

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**Abbreviated Speaker Bio** (30 – 50 words; [PLEASE TYPE] please do not exceed – this is what will be placed in the program book)

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## What does your presentation require:

Your presentation may be **published** on our website  Yes  No Please initial \_\_\_\_\_

Your workshop may be **videoed** and posted on our website  Yes  No Please initial \_\_\_\_\_

**Computer:** will you bring a computer?  Yes  No

**Projector:** will you bring a projector?  Yes  No

**Electricity**  **Wireless mic** (To have a wireless mic – the rental cost is \$50)

If rental equipment is required, you will have to provide payment two weeks after you are confirmed as a speaker.

**Table**  **Podium**  **Other** \_\_\_\_\_

## Please include the following items with your application:

- Completed presenter application form via email ONLY by October 7 with photo**
- Headshot Photo (see requirements on previous page)**
- Speaker's Curriculum Vitae**